WORTHINGTON LIBRARIES

Board of Trustees Meeting Minutes

June 16, 2026

Call to Order

The regular meeting of the Worthington Libraries Board of Trustees was held on Tuesday, June 16, 2026, at 6:02 p.m. in the meeting room of Old Worthington Library with Abigail Poklar presiding. Members present were Elizabeth Grieser, Joan Herbers, Emma Mulvaney, Haze Saputra and Joe Saverimuttu. Also present were Lauren Robinson, Director/CEO; Jeremie Stevens, CFO; Susan Allen, Director of Public Services; Monica Baughman, Director of Support Services; Theresa Messenger, Executive Assistant; Sam Lewis, Systems Administrator; and Kelli Davis, Worthington Board of Education Liaison.

Public Participation

There was no public participation.

Friends Foundation of Worthington Libraries—Becky Princehorn, President

Director Lauren Robinson provided an update on the Foundation's recent activities.

Consent Agenda

A motion was made by Ms. Herbers and seconded by Ms. Grieser to approve RESOLUTION #06-01-26 to accept and approve the items under the consent agenda at one time.

- Minutes – Regular Meeting – Tuesday, May 19, 2026
- Fiscal Officer's Report of the Payment of Bills for January in the amount of $1,390,419.49
- Fiscal Officer's Financial Statement and Investment Report for May 2026
- Gifts for January – $48.50 from Dee Dee Dolan

Roll call: Ms. Grieser, aye; Ms. Herbers, aye; Ms. Mulvaney, aye; Ms. Poklar, aye; Ms. Saputra, aye; and Mr. Saverimuttu. Motion passed.

Information Items

The following information items were presented:

Director's Report – May 2026

Director Lauren Robinson reported on the library's key performance indicators for May 2026.

Organizational Highlights – May 2026

Director Lauren Robinson reported on programs held at all three libraries for the month of May.

Update on the Implementation of the Comprehensive Facility Plan – Potential Special Board Meeting

Director Lauren Robinson discussed the Comprehensive Facility Plan and informed the Board that a special board meeting may need to be scheduled sometime in July.

Finance Operations

The Finance Report for May 2026 was presented to the Board by CFO Jeremie Stevens.

The credit card rewards report was given by CFO Jeremie Stevens.

Personnel

New Hires

- Anna Samboy, circulation assistant, circulation department, Northwest Library, replacement, start date: 05/27/26

Resignations

- Jon Holbrook, circulation assistant, circulation department, Worthington Park Library, last day: 05/30/26
- Maddison Chaffin, social media coordinator, community relations, Old Worthington Library, last day: 07/03/26

COMMITTEE REPORTS—ACTION AND DISCUSSION ITEMS

Finance/Operations—Haze Saputra, Chair

A Finance/Operations Committee meeting is scheduled for Friday, October 9, at 8:30 a.m. to discuss the following:

- CFO Evaluation Survey—design and distribution
- Investment Policy Review
- Finance Policy Updates

A Finance/Operations Committee meeting is scheduled for Friday, November 6, at 8:30 a.m. to discuss the following:

- 2026 Appropriation Revenue Adjustment
- 2027 Budget Document (includes LRP)
- 2027 Appropriation Spreadsheet

Personnel—Emma Mulvaney, chair

No committee meeting was held.

Planning/Library Services—Elizabeth Grieser, chair

No committee meeting was held.

Board Governance—Kyla Dembowski, chair

Ms. Poklar gave an update on the Board Governance Committee Meeting.

A virtual Board Governance Committee Meeting has been scheduled for Thursday, September 10, at 8 a.m., to review committee goals and discuss the transition to next year's committee rotation.

A Board Governance Committee Meeting is scheduled for Tuesday, October 6, at 3 p.m. in the Director's office to review applications and select candidates for trustee interviews.

OLD BUSINESS

Director Lauren Robinson gave an updated on the Mid-Year Action Plan

NEW BUSINESS

Director Lauren Robinson provided an update on the Cybersecurity Program.

The Board determined that an Executive Session under Ohio Revised Code 121.22(G)(6) to discuss security matters was not necessary. Ms. Mulvaney made a motion to remove RESOLUTION #06-02-26 and it was seconded by Ms. Saputra.

Roll call: Ms. Grieser, aye; Ms. Herbers, aye; Ms. Mulvaney, aye; Ms. Poklar, aye; Ms. Saputra, aye; and Mr. Saverimuttu. Motion passed.

A motion was made by Ms. Mulvaney and seconded by Ms. Grieser to approve RESOLUTION #06-03-26 to adopt a Cybersecurity Program.

> Executive Summary: In accordance with Ohio Revised Code section 9.64, the Library hereby adopts the CIS Critical Security Framework and the Center for Internet Security ("CIS") best practices.
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> WHEREAS, in accordance with Ohio Revised Code section 9.64, enacted through House Bill 96, the Library is required to adopt a cybersecurity program that safeguards its data, IT systems, and resources to ensure confidentiality, availability, and integrity; and
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> WHEREAS, the law mandates use of generally accepted cybersecurity best practices, including frameworks such as the NIST (National Institute of Standards and Technology) Cybersecurity Framework and the Center for Internet Security ("CIS") best practices; and
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> WHEREAS, the Board of Trustees, having reviewed the recommendation of the library's Director of Public Services and Systems Administrator, the Library hereby adopts the CIS Critical Security Controls as its foundational cybersecurity controls framework.
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> NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF WORTHINGTON LIBRARIES:
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> Section 1 - The Library hereby adopts the CIS Critical Security Controls as its official cybersecurity framework. These controls represent a prioritized set of actions proven to defend against the most common cyber threats and will form the basis of the library's cybersecurity program.
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> Section 2 - The library's cybersecurity program shall implement the CIS Critical Security Controls, focusing on managing assets, protecting sensitive data, controlling access, securing and updating systems, defending against malware

and vulnerabilities, monitoring logs and networks, responding to incidents, training employees, and ensuring third-party providers meet security standards. These measures represent the most effective first steps in reducing cyber risk, particularly against ransomware and phishing, and are designed for entities of our size to achieve practical, affordable, and measurable security improvements while remaining aligned with state and federal best practices.

Section 3 - The Library shall begin by implementing the CIS Controls at the Implementation Group 1 (IG1) level to establish essential cyber hygiene. The Library will then adopt Implementation Group 2 (IG2) safeguards to strengthen its defenses. The Director of Public Services and the Systems Administrator shall oversee the implementation, documentation, and annual review of the cybersecurity program to ensure alignment with evolving threats, best practices, and State requirements under Ohio Revised Code section 9.64.

Section 4 - All records and documents related to the Library's cybersecurity program are exempt from public records disclosure, consistent with Ohio Revised Code Section 9.64(E).

Section 5 - That it is found and determined that all formal actions of this Board of Trustees concerning and relating to the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Board of Trustees and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Roll call: Ms. Grieser, aye; Ms. Herbers, aye; Ms. Mulvaney, aye; Ms. Poklar, aye; Ms. Saputra, aye; and Mr. Saverimuttu. Motion passed.

Ms. Saputra moved, and Ms. Herbers seconded to approve RESOLUTION #06-04-26 to adopt the Cybersecurity Policy, effective 6/17/2026.

Roll call: Ms. Grieser, aye; Ms. Herbers, aye; Ms. Mulvaney, aye; Ms. Poklar, aye; Ms. Saputra, aye; and Mr. Saverimuttu. Motion passed.

A motion was made by Ms. Mulvaney and seconded by Ms. Saputra to approve RESOLUTION #06-05-26 to approve four children's activity tables to be sold at auction or donated as surplus furniture and equipment.

Roll call: Ms. Grieser, aye; Ms. Herbers, aye; Ms. Mulvaney, aye; Ms. Poklar, aye; Ms. Saputra, aye; and Mr. Saverimuttu. Motion passed.

A motion was made by Ms. Mulvaney and seconded by Ms. Grieser to approve RESOLUTION #06-06-26 to cancel the July Board of Trustees Regular Meeting.

Voice vote: 6 ayes; 0 nays. Motion passed.

Ms. Herbers moved and Ms. Saputra seconded to approve RESOLUTION #06-07-26 to honor Cathy Earnest.

WHEREAS, Cathy began work at Worthington Libraries as library aide in 1990; and

WHEREAS, Cathy was appointed to circulation aide in 2006; and

WHEREAS, Cathy is known as a steady presence over these many years, with an outstanding work ethic, focused and determined even during a power outage; and

WHEREAS, Cathy is also known for her dry wit, welcoming smile and enthusiastic greetings; and

WHEREAS, Cathy's colleagues describe her as calm, patient, efficient, unfailingly kind and positive, ready to jump in and help on any project or to help one of her coworkers; and

WHEREAS, Cathy is appreciated for her familiarity with the collection and diligence in making sure materials always find their way to the right shelf; and

WHEREAS, Cathy, for 35 years, has been an exemplary employee.

Now, therefore, be it resolved on this 16th day of June 2026 that the Board of Trustees of Worthington Libraries formally offers Cathy its gratitude and appreciation for excellent work and very best wishes for her retirement.

Voice vote: 6 ayes; 0 nays. Motion passed.

THE GOOD OF THE ORDER, GENERAL GOOD AND WELFARE, OR OPEN FORUM (INFORMAL OBSERVATIONS REGARDING THE WORK OF THE LIBRARY)

Ms. Saputra and Ms. Grieser reported that they participated in the Memorial Day parade and expressed appreciation for the strong community support, noting that it was especially encouraging to hear attendees cheering for the library.

COMMUNICATIONS

The Board reviewed communications that were received by the Library.

UPCOMING EVENTS

The Board reviewed upcoming events which includes the next Board Meeting scheduled for Tuesday, August 18; Summer Movie Series; and Pride March.

ADJOURNMENT

Ms. Poklar adjourned the meeting at 6:44 p.m.

Bank Balance as of May 31, 2026: $21,839,863.87

This meeting was digitally recorded and is maintained on file by the Worthington Public Library.