



# Adult Volunteer Application

*There is a separate application process for volunteers ages 12-18.  
Please visit [www.worthingtonlibraries.org](http://www.worthingtonlibraries.org) for more information.*

**Volunteers are vital to Worthington Libraries. We welcome community involvement in the Library and offer a variety of opportunities to match your interests, skills, and availability. In order to be considered for volunteer service, please fully complete this application.**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City, State, Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Why are you interested in volunteering with the Library?**

**Are you applying for a specific volunteer position? If so, which one?** \_\_\_\_\_

**Areas of Interest** (select all that apply). Please note: not all areas are available at all times or at all libraries:

<input type="checkbox"/>	Computers – data entry, spreadsheets, etc.	<input type="checkbox"/>	Homebound program
<input type="checkbox"/>	Decorating / displays / crafts	<input type="checkbox"/>	Shelving library materials
<input type="checkbox"/>	Library programs for adults	<input type="checkbox"/>	Technical services / repairing materials
<input type="checkbox"/>	Gardening and light landscaping	<input type="checkbox"/>	Working with historic documents
<input type="checkbox"/>	Homework Help Center	<input type="checkbox"/>	Washing puppets at home
<input type="checkbox"/>	Library programs for children	<input type="checkbox"/>	
<input type="checkbox"/>	Cleaning or light repairs inside the library	<input type="checkbox"/>	Other (please list):

**I prefer to volunteer:** on a regular schedule \_\_\_ on a flexible schedule \_\_\_

**Days and times available to work:**

**Mondays:** \_\_\_\_\_ **Tuesdays:** \_\_\_\_\_

**Wednesdays:** \_\_\_\_\_ **Thursdays:** \_\_\_\_\_

**Fridays (open 9-6):** \_\_\_\_\_ **Saturdays (open 9-6):** \_\_\_\_\_

**Sundays (open 1-5):** \_\_\_\_\_

**Hours preferred per week:** 1-2  3-4  4-6  less frequent than weekly

*\*Most volunteer positions are 2-3 hours per week.*

**Preferred location:** Old Worthington  Northwest  Worthington Park

**Are you applying to volunteer for less than three months?** Yes  No

*\*Most volunteer positions ask for a commitment of three months or longer.*

**Do you need community service hours?** Yes  No

*If yes, for:* college  workplace  court-ordered    other (explain) \_\_\_\_\_

*If yes, how many hours do you need?* \_\_\_\_\_ *By what date?* \_\_\_\_\_

**Employment history:** please tell us about your most recent paid positions, if applicable:

Employer	Dates of Employment	Description of your Duties

**Volunteer history:** please tell us about your volunteer experiences, if applicable:

Organization	Dates Volunteered	Description of your Duties

**Do you have any skills, expertise or areas of interest that you would like to share as a volunteer for the library, or that may assist us in placing you in a volunteer position?**

**Emergency contact:** \_\_\_\_\_  
(name/phone/relationship to you)

I certify that all statements made in my volunteer application are true and correct to the best of my knowledge. I give Worthington Libraries the permission to verify all information contained in this application as may be necessary. I understand that I must submit to a background check before being assigned any volunteer responsibility at Worthington Libraries.

I understand that there is no salary or other compensation for my services as a volunteer. I understand that my assignment may be terminated by the Library or myself with or without prior notice at any time.

I agree to read, sign and adhere to the Volunteer Code of Conduct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return your completed application by mail, email or fax to:*  
Volunteer Coordinator, Erin Buerk  
Worthington Libraries  
820 High Street  
Worthington, OH 43085  
ebuerk@worthingtonlibraries.org  
Fax: 614-807-2642

*Or return it to any public service desk at Northwest, Old Worthington or Worthington Park Library*